

**Board of Education**  
**Regular Business Meeting**  
**3701 West 168<sup>th</sup> Street**

**Prairie-Hills Elementary School District 144**  
**Nob Hill Elementary School**  
**Country Club Hills, IL 60428**

**March 18, 2024**

**A. Call to Order and Pledge of Allegiance (2:20)**

Vice President Yvette Black called the meeting to order at 5:10p.m.

**B. Roll Call (2:20)**

The following members were present: Ms. Aubry Crain, Dr. Sylinda Musaindapo, Ms. Sharron Davis, Ms. Carlene Matthews, Ms. Vicki Walker and Ms. Yvette Black. The following members were absent: Ms. Joyce Dickerson.

Also present were: Dr. Terence O'Brien, Interim Superintendent, Dr. Denise Julius, Interim Superintendent, Ms. Sheryl Coleman, Chief School Business Official, Leonard Hill, Director of Techonolgy, Dr. Dominique Moore, Director of Human Resources and Dr. Sophia Jones-Redmond, Director of Student Services.

**C. Presentations**

Nob Hill Elementary School 1<sup>st</sup> grade students led by Ms. Bennett presented their Instructional Technology Project on how they created picture books using the genre of Fables. Each student created their own booklet with a moral lesson as a theme. Titles included; "The Cow and the Tiger", The Bunny and the Butterfly", The Bee and the Bear", as well as, "The Lion, the Sheep, and the Tiger".

Next, Mr. Paul Huffaker, District Assessments Coordinator, presented Fall 2023 Reading and Math NWEA scores. Mr. Huffaker used a Bell-Curve model to show growth and/or drops in scores by grade level and by subject.

**D. Approval of Minutes**

Ms. Matthews moved and it was seconded by Ms. Walker to approve the minutes of the March 5, 2024 Special Business Meeting. On roll call the following members voted aye: Ms. Matthews, Dr. Musaindapo, Ms. Walker, Ms. Davis, Ms. Crain, and Ms. Black. Nays: None. Absent: Ms. Dickerson.

**Motion Carried**

Ms. Matthews moved and it was seconded by Ms. Walker to approve the minutes of the March 5, 2024 Work Session Meeting. On roll call the following members voted aye: Dr. Musaindapo, Ms. Walker, Ms. Davis, Ms. Crain, Ms. Matthews, and Ms. Black. Nays: None. Absent: Ms. Dickerson.

**Motion Carried**

Ms. Matthews moved and it was seconded by Ms. Walker to approve the minutes of the February 20, 2024 Regular Board Meeting. On roll call the following members voted aye: Ms. Walker, Ms. Davis, Ms. Crain, Ms. Matthews, Dr. Musaindapo, and Ms. Black. Nays: None. Absent: Ms. Dickerson.

**Motion Carried**

**E. Presidents Report (2:110)**

Vice President Black asked that the Board take notice of the handouts in their packet for review.

**F. Superintendents Report (8:10)**

Dr. O'Brien and Dr. Julius announced Mr. Huffaker as the Summer School Coordinator for the 2024 Summer Program, as well as, reminded the Board of some important upcoming dates (handout included in their packet).

**G. Board of Education- Action Items (2:10 & 2:20)**

**G1. Approve the FY25 Proposed School Calendar**

Ms. Matthews moved and it was seconded by Dr. Musaindapo to Approve the FY25 Proposed School Calendar. On roll call the following members voted aye: Ms. Davis, Ms. Crain, Dr. Musaindapo, Ms. Matthews, Ms. Walker, and Ms. Black. Nays: None. Absent: Ms. Dickerson.

**Motion Carried**

**G2. Approve Yondr Cell Phone Bags**

Ms. Matthews moved and it was seconded by Ms. Walker to Approve the Yondr Cell Phone Bags. On roll call the following members voted aye: Ms. Walker. Nays: Ms. Crain, Ms. Davis, Dr. Musaindapo, Ms. Matthews, and Ms. Black. Absent: Ms. Dickerson.

**Motion Not Carried**

**G3. Approve the FY25 Staffing Plan**

Ms. Matthews moved and it was seconded by Ms. Walker to Approve the FY25 Staffing Plan. On roll call the following members voted aye: Ms. Walker, Dr. Musaindapo, Ms. Matthews, Ms. Crain, Ms. Davis, and Ms. Black. Nays: None. Absent: Ms. Dickerson.

**Motion Carried**

**G4. Approve Robinson Educational Services Extension**

Ms. Matthews moved and it was seconded by Ms. Davis to Approve Robinson Educational Services Extension. On roll call the following members voted aye: Ms. Davis, Ms. Crain, Dr. Musaindapo, Ms. Matthews, Ms. Walker, and Ms. Black. Nays: None. Absent: Ms. Dickerson.

**Motion Carried**

**G5. Approve the Eric Harwell Proposal**

Ms. Matthews moved and it was seconded by Ms. Davis to table item G5 for executive session discussion. On roll call the following members voted aye: Ms. Matthews, Ms. Davis, Ms. Crain, Ms. Walker, Dr. Musaindapo, and Ms. Black. Nays: None. Absent: Ms. Dickerson.

**Motion Carried**

Ms. Matthews moved and it was seconded by Ms. Davis to untable item G5. On roll call the following members voted aye: Ms. Matthews, Ms. Davis, Ms. Crain, Ms. Walker, Dr. Musaindapo, and Ms. Black. Nays: None. Absent: Ms. Dickerson.

**Motion Carried**

Ms. Matthews moved and it was seconded by Ms. Davis to Approve the Eric Harwell Proposal. On roll call the following members voted aye: None. Nays: Ms. Walker, Ms. Crain, Ms. Davis, Dr. Musaindapo, Ms. Matthews, and Ms. Black. Absent: Ms. Dickerson.

**Motion Not Carried**

**G6. Approve the Reclassification of Employee to Exempt (Non-Union) Status**

Ms. Matthews moved and it was seconded by Dr. Musaindapo to table item G6 for executive session discussion. On roll call the following members voted aye: Ms. Matthews, Ms. Davis, Ms. Crain, Ms. Walker, Dr. Musaindapo, and Ms. Black. Nays: None. Absent: Ms. Dickerson.

**Motion Carried**

Ms. Matthews moved and it was seconded by Ms. Davis to untable item G6. On roll call the following members voted aye: Ms. Matthews, Ms. Davis, Ms. Crain, Ms. Walker, Dr. Musaindapo, and Ms. Black. Nays: None. Absent: Ms. Dickerson.

**Motion Carried**

Ms. Matthews moved and it was seconded by Ms. Walker to re-table item G6 for further discussion. On roll call the following members voted aye: Ms. Matthews, Ms. Davis, Ms. Crain, Ms. Walker, Dr. Musaindapo, and Ms. Black. Nays: None. Absent: Ms. Dickerson.

**Motion Carried**

#### **H. Audience Participation (2:200)**

Ms. Davis moved and it was seconded by Ms. Matthews to open audience participation. On roll call the following members voted aye: Ms. Davis, Ms. Crain, Dr. Musaindapo, Ms. Walker, Ms. Matthews, and Ms. Black. Nays: None. Absent: Ms. Dickerson.

**Motion Carried 5:40pm**

Members of the audience were allowed to address the Board with comments and concerns they may have had related to the District and/or their school building. Each participant is given 2 minutes. Participants included: Ms. Yolanda Patterson, Chanel Wengelewski, Paulette Dampier, Chiquitta Roberson, Sadie Walker, as well as, one SPA staff member.

Ms. Davis moved and it was seconded by Ms. Matthews to close audience participation. On roll call the following members voted aye: Ms. Davis, Ms. Crain, Dr. Musaindapo, Ms. Walker, Ms. Matthews, and Ms. Black. Nays: None. Absent: Ms. Dickerson.

**Motion Carried 6:00pm**

#### **I. Administration – Action Reports (2:20)**

##### **I1. Approve Non-renewal of Certified Staff**

Dr. Musaindapo moved and it was seconded by Ms. Matthews to table item I1 for executive session discussion. On roll call the following members voted aye: Ms. Matthews, Ms. Davis, Ms. Crain, Ms. Walker, Dr. Musaindapo, and Ms. Black. Nays: None. Absent: Ms. Dickerson.

**Motion Carried**

Dr. Musaindapo moved and it was seconded by Ms. Matthews to untable item I1. On roll call the following members voted aye: Ms. Matthews, Ms. Davis, Ms. Crain, Ms. Walker, Dr. Musaindapo, and Ms. Black. Nays: None. Absent: Ms. Dickerson.

**Motion Carried**

Ms. Matthews moved and it was seconded by Dr. Musaindapo to Approve Non-renewal of Certified Staff. On roll call the following members voted aye: Ms. Walker, Dr. Musaindapo, Ms. Matthews, Ms. Crain, Ms. Davis, and Ms. Black. Nays: None. Absent: Ms. Dickerson.

**Motion Carried**

##### **I2. Approve Personnel Recommendations**

Ms. Matthews moved and it was seconded by Ms. Davis to table item I2 for executive session discussion. On roll call the following members voted aye: Ms. Matthews, Ms. Davis, Ms. Crain, Ms. Walker, Dr. Musaindapo, and Ms. Black. Nays: None. Absent: Ms. Dickerson.

**Motion Carried**

Ms. Matthews moved and it was seconded by Ms. Davis to untable item I2. On roll call the following members voted aye: Ms. Matthews, Ms. Davis, Ms. Crain, Ms. Walker, Dr. Musaindapo, and Ms. Black. Nays: None. Absent: Ms. Dickerson.

**Motion Carried**

Ms. Matthews moved and it was seconded by Ms. Walker to Approve the Personnel Recommendations. On roll call the following members voted aye: Ms. Walker, Dr. Musaindapo, Ms. Matthews, Ms. Crain, Ms. Davis, and Ms. Black. Nays: None. Absent: Ms. Dickerson.

**Motion Carried**

### 13. Approve Professional Assignment Request

Ms. Matthews moved and it was seconded by Dr. Musaindapo to approve the Professional Assignment Requests. On roll call the following members voted aye: Ms. Matthews, Ms. Davis, Ms. Crain, Ms. Walker, Dr. Musaindapo, and Ms. Black. Nays: None. Absent: Ms. Dickerson.

**Motion Carried**

### 14. Approve Invoices

Ms. Matthews moved and it was seconded by Ms. Davis to approve the March 18, 2024, Main invoices, as well as, the February 23, 2024 supplemental invoices. On roll call the following members voted aye: Ms. Davis (with changes), Ms. Crain (with changes), Dr. Musaindapo, Ms. Walker, and Ms. Black. Nays: Ms. Matthews. Absent: Ms. Dickerson.

**Motion Carried**

| <u>Date</u> | <u>Fund</u>                | <u>Amount</u>         |
|-------------|----------------------------|-----------------------|
| 3-18-24     | Education                  | \$1,012,838.41        |
| 3-18-24     | Operations and Maintenance | \$ 237,168.06         |
| 3-18-24     | Debt Services              | \$ 8,912.66           |
| 3-18-24     | Transportation             | \$ 348,052.01         |
| 3-18-24     | Capital Projects           | \$ 24,375.64          |
|             | <b>Total:</b>              | <b>\$1,631,346.78</b> |

| <u>Date</u> | <u>Fund</u>                | <u>Amount</u>       |
|-------------|----------------------------|---------------------|
| 2-23-24     | Education                  | \$ 77,357.54        |
| 2-23-24     | Operations and Maintenance | 3,215.35            |
| 2-23-24     | Transportation             | 0                   |
|             | <b>Total:</b>              | <b>\$ 80,572.89</b> |

### 15. Approve Payroll and Benefits

Ms. Matthews moved and it was seconded by Ms. Walker to approve the February 15<sup>th</sup> and 29<sup>th</sup>, 2024 regular payroll, as well as, the February 16<sup>th</sup> and 29<sup>th</sup> supplemental payrolls. On roll call the following members voted aye: Ms. Davis, Ms. Crain, Dr. Musaindapo, Ms. Matthews, Ms. Walker, and Ms. Black. Nays: None. Absent: Ms. Dickerson.

**Motion Carried**

| <u>Date</u> | <u>Fund</u>   | <u>Amount</u>         |
|-------------|---------------|-----------------------|
| 2-15-24     | Net           | \$686,467.29          |
| 2-15-24     | Liabilities   | \$454,824.26          |
|             | <b>Total:</b> | <b>\$1,141,291.55</b> |

| <u>Date</u> | <u>Fund</u>   | <u>Amount</u>         |
|-------------|---------------|-----------------------|
| 2-29-24     | Net           | \$381,451.77          |
| 2-29-24     | Liabilities   | \$456,873.77          |
|             | <b>Total:</b> | <b>\$1,138,325.54</b> |

| <u>Date</u> | <u>Fund</u>   | <u>Amount</u>      |
|-------------|---------------|--------------------|
| 2-16-24     | Net           | \$ 1,555.48        |
| 2-16-24     | Liabilities   | \$ 418.40          |
|             | <b>Total:</b> | <b>\$ 1,973.88</b> |

| <u>Date</u> | <u>Fund</u>   | <u>Amount</u>      |
|-------------|---------------|--------------------|
| 2-29-24     | Net           | \$ 1,831.04        |
| 2-29-24     | Liabilities   | \$ 204.85          |
|             | <b>Total:</b> | <b>\$ 2,035.89</b> |

| <u>Date</u> | <u>Fund</u>   | <u>Amount</u>      |
|-------------|---------------|--------------------|
| 2-29-24     | Net           | \$ 1,405.08        |
| 2-29-24     | Liabilities   | \$ 651.84          |
|             | <b>Total:</b> | <b>\$ 2,056.92</b> |

## **J. Administration – Information Reports (3:50)**

### **1. Business Affairs**

Ms. Coleman announced that the single BID for Highlands Elementary School was completed successfully. The remainder of Business Department, as well as, the Buildings and Grounds reports were as presented.

### **2. Curriculum Instruction and Technology**

Administration commented that the IAR Testing window has opened and is going well. The remainder of the C & I report was as presented.

### **3. Human Resources**

Dr. Moore was pleased to announce that as a result of attending various job fairs there has been an increase in certified teacher applications. Dr. Moore then stated that she and her team (Ms. Solomon, District Projects Coordinator/HR Specialists, as well as, Mr. Miller, Community Liaison) intend to attend a few more scheduled fairs throughout the month. The remainder of the Human Resources report, as well as, the Food Services Department report were as presented.

### **4. Student Services**

Dr. Jones-Redmond announced that she had the opportunity to work with Ms. Coleman to amend the Pre-K Grant and no funds will have to be returned to the State. The remainder of Student Services reports was as presented.

### **5. Technology Update**

Mr. Hill reported that the implementation of the Finals site website conversion has begun. A question regarding E-Rate was posed by a board member, Mr. Hill stated he will give updates as they are received. The remainder of Technology report was as presented.

## **K. New Business (2:20)**

No new business was discussed.

## **L. Executive Session (2:200)**

Ms. Davis moved and it was seconded by Ms. Crain to go into Executive Session. On roll call the following members voted aye: Ms. Crain, Ms. Matthews, Dr. Musaindapo, Ms. Walker, Ms. Davis, and Ms. Black. The following members were absent: Ms. Dickerson.

**Motion Carried 6:30p.m.**

Dr. Musaindapo moved and it was seconded by Ms. Walker to adjourn Executive Session. On roll call the following members voted aye: Ms. Black, Ms. Walker, Dr. Musaindapo, Ms. Crain, Ms. Davis, Ms. Matthews, and Ms. Dickerson. The following members were absent: None.

**Motion Carried 8:15p.m.**

## **M. Adjournment (2:200)**

Ms. Matthews moved and it was seconded by Dr. Musaindapo to adjourn the March 18, 2024 Board Meeting. On verbal vote all members present voted aye. Nays: None. Absent: Ms. Dickerson.

**Motion Carried 8:25 pm**

**Submitted by:**

**Ms. Joyce Dickerson, President**

**Ms. Aubry Crain, Secretary**